



ADDENDUM NO. 2
Issued November 21, 2012
TO
REQUEST FOR PROPOSALS (“RFP”)
FOR
WASTE TRANSPORTATION AND TRANSFER STATION OP-
ERATION AND MAINTENANCE SERVICES
(RFP Number 13-OP-001)
(RFP Issued November 7, 2012)

Note: Proposers are required to acknowledge this and all Addenda in Section 3 of the Proposal Form.

1. CORRECTION TO SCOPE OF SERVICES

The following language was inadvertently omitted from the Scope of Services (Exhibit B) of the Form of the Agreement included with the RFP Package documents and, **is hereby incorporated therein.**

9.3 Structures and Scales

- (a) Maintain building exteriors including metal siding repair, masonry repair, repainting as needed (including the removal of graffiti), preventative maintenance of the roofs, and cleaning of gutters and downspouts.
- (b) Repair hopper and maintain structural integrity of hopper.
- (c) Maintain and repair the overhead doors. Overhead doors are to be operational at all times.
- (d) Cleaning of the scale house scale including the power washing of the scale and understructure twice a year, scale pit cleaning and maintenance of the pit drainage system, hand shoveling of snow on and around the scale, keeping the scales from freezing, and replacement as needed of the rubber gasket (T-rubber stripping) to prevent intrusion of excessive amounts of debris in the scale pit.
- (e) Maintain, repair, test and calibrate the load-out scales located inside the Designated Transfer Station including the power washing of the scale and understructure twice a year, scale pit cleaning and maintenance of the pit drainage system, hand shoveling of snow on and around the scale, keeping the scales from freezing, and replacement as needed of the rubber gasket (T-rubber stripping) to prevent intrusion of excessive amounts of debris in the scale pit.

Should Contractor fail to perform any of the required repair and maintenance activities associated with the Designated Transfer Station, CRRA reserves the right to have such repair and maintenance activities performed and to set-off the O&M Fees owed to Contractor for the costs associated with such CRRA arranged repairs and maintenance.

2. RESPONSES TO QUESTIONS

1.	Question	Could you provide average weights of recyclables loads at each facility?
	Answer	For FY2012, average single-stream recycling loads being transferred out of each transfer station to the recycling facility were approximately 11.5 tons/load in Essex, 11 tons/load in Torrington, and 10.7 tons per load in Watertown.

2.	Question	Does the sweeper at Watertown belong to CRRA, and, if so, will it be turned over to the successful bidder for its use under the new O&M contract? Will a contract change result in any rolling stock needing to be replaced? Will CRRA purchase any rolling stock or will the Contractor perform all purchasing.
	Answer	The contractor will take on all tasks related to the provision, management, operation, maintenance, and replacement of rolling stock required to perform the services. There are several pieces of 15-20 year old CRRA-owned rolling stock (a loader, backhoe, and sweeper) at each transfer station that can be made available to the contractor via a subordinate agreement between the contractor and CRRA. Any issues related to the functionality of this existing CRRA rolling-stock will not absolve the Contractor of their responsibilities related to performance of the services. If a proposer wishes to incorporate any of that 15-20 year old CRRA rolling stock into their proposal, please indicate that in your Contractors Proposed Plan Form (Section 5.2 of the RFP Package Documents).
3.	Question	Is the operator required to perform any maintenance activities associated with the 60,000-gallon underground fire water storage tank and its associated water supply well? If so, what are those activities?
	Answer	The contractor would be responsible to arrange for an annual inspection of the liquid level monitoring system (mechanical floats and electronic equipment) by an NFPA-certified inspector.
4.	Question	The Notice of Interest (NOI) Form specifies a deadline of November 14th to submit that form. Can I still submit a proposal if I did not submit an NOI form by November 14th.
	Answer	The November 14 th deadline was to inform us if you were planning to participate in the non-mandatory guided tours of the Transfer Stations. You can still submit a proposal even if you did not send a NOI Form by the 14 th , nor participate in the site tours.
5.	Question	Please provide the existing pricing at the transfer stations.
	Answer	The current annual O&M fee is \$601,711 for Essex, \$493,644 for Watertown, and \$572,365 for Torrington.
6.	Question	Who currently handles plant Accounting and Payroll functions at the transfer stations.
	Answer	CRRA handles payroll and accounting functions related to the scale operators and CRRA operations. Each contractor provides their own Accounting and Payroll functions for their employees and operations.
7.	Question	Who hosts the current e-mail system at the transfer system and where does it reside?
	Answer	CRRA hosts the email system and it resides in the scalehouse for use by CRRA employees only.
8.	Question	Will a contract change result in any office equipment or software licenses needing to be replaced?

	Answer	The office equipment and software in the scale house is managed by CRRA.
9.	Question	Would CRRA accept an alternative bid for operation of the transfer station, with trucking contracted directly by CRRA, with oversight provide by the operator of the transfer station
	Answer	No.
10.	Question	Will contract changes result in any environmental programs, plans or procedures needing replacement? Should we expect environmental program or procedure development for the transfer stations?
	Answer	Related pre-Commencement Activities are described in Article 2.1.1 of the Form of the Agreement (the Form of the Agreement is included in Section 7 of the RFP Package Documents).

END OF ADDENDUM 2